

Memorandum of Agreement

between

Virginia Tech Population Health Sciences

and

Virginia Department of Health, New River Health District

Purpose

The purpose of this memorandum of agreement is to explain the role and payment schedule for a shared position between the Virginia Tech Department of Population Health Sciences and the New River Health District. The person filling this shared position will be referred herein as “the employee.” The employee functions under the title of Assistant Director, Center for Public Health Practice and Research, Virginia Tech. When at the Health Department, the employee will function as a Health Educator Senior. The purpose of this position is to model a collaborative approach to community health assessment, health promotion and evaluation by forging an intentional relationship between academic public health and public health practice.

Scope of activities

The employee will spend 8 hours per week working at the New River Health District, on Health District related activities (this amount may change as the employee’s salary and fringe benefits change.) The employee will serve as primary grant writer for health education related grants. In addition, the employee will initiate and participate in health education activities including with NRHD personnel and with community partners. The employee will oversee all joint Population Health Sciences/New River Health District activities under the umbrella of the New River Academic Health Department. While at the New River Health District, the employee will take direct supervision from the Health Director and perform other duties as assigned.

Payment

The New River Health District will pay the Department of Population Health Sciences \$18,000 per year as a recovery payment for salary and fringe benefits for time the employee spends working at the New River Health District. Billing will be handled through the University Banner AR System. The New River Health District will be billed quarterly.

Renewal, Termination and Amendment

This MOA shall remain in effect until June 30, 2016. This MOA may be extended by the written consent of both parties.

This MOA may be terminated by either party giving written notice to the other party at least 180 days in advance of the stated termination date. Termination of this MOA shall not affect activities in progress pursuant to specific activity agreement, which shall continue until concluded by the parties in accordance with their terms or as otherwise agreed to by the parties in writing

This MOA may be amended only by the written consent of the parties.