

**TRAIN Data Dictionary**

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**Last Updated: October 5, 2012**

Topic	Code	Sub-Code	Definition	Options	Source	
Course Registrations	Approval Date		The specific day, month and year the particular course was granted consent		Public Health Foundation & University of Kentucky	
	Approved By		The person or organization of which granted the course consent		Public Health Foundation & University of Kentucky	
	Certificate Type		The name of the certificate being delivered		Public Health Foundation & University of Kentucky	
	Completed Date		The day, month and year of which the course registration process was completed.		Public Health Foundation & University of Kentucky	
	Course Grade (Percentage)		The numerical standing in the class that is standardized to measure ones comprehension within a subject area. This number is convert to a percent (out of a 100). Ex: 93% out of 100%		Public Health Foundation & University of Kentucky	
	Course Grade Points		The numerical standing in the class that is standardized to measure ones comprehension within a subject area. This number is the actual total number of points received. Ex 140 points out of a total possible points of 150		Public Health Foundation & University of Kentucky	
	Course ID		The specific set of characters (numbers only) that is specific to a particular course.		Public Health Foundation & University of Kentucky	
	Course Registration Status		The progression of the course registration process.	In progress/ Withdrawn/ Completed/Approved	Public Health Foundation & University of Kentucky	
	Credit Type		The particular type of credit that is recognized by an organization, college or university that a course of studies has been successfully completed.			
	Custom User Information		The reply to the question, which is determined by the Course Provider, requested on the Registration Tab.	There are an unlimited amount of variables for this field		
	Declined By		The person or organization of which did not approve the course registration .		Public Health Foundation & University of Kentucky	
	Declined Date		The specific day, month and year the particular course registration was not approved.		Public Health Foundation & University of Kentucky	
	Evaluation Complete		The status of the evaluation attached to the course	True/False		
	Courses	Pre-Assessment (Percentage)		The numerical standing in the class that is standardized to measure ones comprehension within a subject area prior to taking the class. This number is convert to a percent (out of a 100). Ex: 93% out of 100%		
		Pre-Assessment (Points)		The numerical standing in the class that is standardized to measure ones comprehension within a subject area prior to taking the class. This number is the actual total number of points received. Ex 140 points out of a total possible points of 150		
Provider Course Number			The particular set of characters (numbers and/or letters) that a Course Provider uses to differentiate their courses from one another, outside of the Course ID (if applicable)		Public Health Foundation & University of Kentucky	
Registration Date			The specific day, month and year of which course registration began		Public Health Foundation & University of Kentucky	
SCORM – Total Time in Course			The amount of time logged by the computer and transferred to TRAIN that a user took to complete a particular course. Sharable Content Object Reference Model (SCORM)		Department of Defense	
Session ID			The particular set of characters (numbers only) specific to a particular course session.		Public Health Foundation & University of Kentucky	
Target Completion Date			The ideal day, month, year of which course registration should be completed.		Public Health Foundation & University of Kentucky	
User ID			The specific set of characters (numbers only) that is specific to the User		Public Health Foundation & University of Kentucky	
Verified			The reevaluation of course registration to confirm registration has been completed.	Yes/No	Public Health Foundation & University of Kentucky	
Active			Status of the course	True/False	Public Health Foundation & University of Kentucky	
Approval Date			The day, month and year that the particular course was granted consent.		Public Health Foundation & University of Kentucky	
Approval Status			The status of the approval process.	Withdrawn/Complete	Public Health Foundation & University of Kentucky	
Approved By			The day, month and year that the course was created.		Public Health Foundation & University of Kentucky	
Clinical			The clinical status of the course. A course is consider clinical when it consist of direct observation of patients.	True/False	Public Health Foundation & University of Kentucky	
Course Description			The statement that represents and describes the course		Public Health Foundation & University of Kentucky	
Course Attributes	Course Format		The design of the course of which the information will be taught.	Online/ Physical Carrier/ Live Session (I think subformats are appropriate here. Ex. Audioconference, etc.)	Public Health Foundation & University of Kentucky	
	Course ID		The specific set of characters (numbers only) that is specific to a particular course.		Public Health Foundation & University of Kentucky	
	Course Name		The specific name of the course. Ex: Adult Preventative Training Module		Public Health Foundation & University of Kentucky	
	Course Provider User Name		The character/number that is specific to the Course Provide of which they use to login into TRAIN		Public Health Foundation & University of Kentucky	
	Course URL		The address of a web page on the world wide web that is specific to the particular course.		Public Health Foundation & University of Kentucky	
	Date Created		The day, month and year that the course was created.		Public Health Foundation & University of Kentucky	
	Date of Last Update		The day, month and year of which no further modification was done to the course.		Public Health Foundation & University of Kentucky	
	Date Submitted		The day, month and year of the course was submitted.		Public Health Foundation & University of Kentucky	
	Expiration Date		The last day, month and year in which course can be submitted.		Public Health Foundation & University of Kentucky	
	Materials Order URL		The address of a web page on the world wide web that is specific to a particular website that may be necessary for the course.		Public Health Foundation & University of Kentucky	
	Price		The cost, in dollars, to take a course and/or obtain credit as specified by the Course Provider (if applicable)			
	Provider Approval Based		Whether the course does or does not require permission from the Course Provider or Administrator for registration.	True/False	Public Health Foundation & University of Kentucky	
	Provider Course Number		The particular set of number that is specific to the course provider.		Public Health Foundation & University of Kentucky	
	SCORM Manifest URL		The address of a web page on the internet where the indexing file can be found by TRAIN in order for communication between TRAIN and the course to occur.			
	Course ODP Disciplines	Skill Level		The particular level of knowledge attain or is require for this particular course set forth by the course competencies.	Aware/Aware to knowledgeable/ Knowledgeable/ knowledgeable to Advance/ Advanced	Public Health Foundation & University of Kentucky
Sponsor (Course Provider)			The organization in support of the course		Public Health Foundation & University of Kentucky	
Category			The name of the type of Course Attribute	Unlimited values. Currently available are "MRC Competencies," "Virginia Course Attributes," and "Virginia Course Category"		
Course Attribute Name			The name of the subtype under the Course Attribute	Unlimited values.		
Course ID			A specific set of characters (numbers only) that is specific to a particular course		Public Health Foundation & University of Kentucky	
Value			The particular set of characters (numbers and/or letters and/or words) that define the Course Attribute Name	True/False OR a number		
Course ID			A specific set of characters (numbers only) that is specific to a particular course		Public Health Foundation & University of Kentucky	
Emergency Management Agency			An agency with the goal to support citizens and first responders to ensure that as a nation we work together to build, sustain, and improve our capability to prepare for, protect against, respond to, recover from, and mitigate all hazards. The primary agency is FEMA which is part of the United States Department of Homeland Security. FEMA works in conjunction with other emergency agencies to provide relief for all citizen. A majority of these agency are located at the state level.		FEMA	

	Emergency Medical Services	A type of emergency service dedicated to providing out-of-hospital acute medical care and/or transport to definitive care, to patients with illnesses and injuries which the patient, or the medical practitioner, believes constitutes a medical emergency. Examples include local Emt and private ambulance service.		Public Health Foundation & University of Kentucky
	Fire Service	A public or private organization that provided fire protection for a certain jurisdiction, which typically is a municipality, county or fire protection district. Examples include the city or county fire department		Public Health Foundation & University of Kentucky
	Governmental Administrative	The Part of the government that work to management of the affairs of government by completing administrative task.		Public Health Foundation & University of Kentucky
	Hazardous Materials	A set of chemical substances (solid, gas, or liquid) that are toxic to humans; unprotected exposure to these chemicals may result in severe illness or death; they may be poisonous, flammable, explosive, carcinogenic, or environmentally pollutant; HAZMAT is the part of emergency services that handles these field situations		Public Health Foundation & University of Kentucky
	Health Care	The prevention, treatment, and management of illness and the preservation of mental and physical well-being through the services offered by the medical and allied health professions.		Public Health Foundation & University of Kentucky
	Law Enforcement	The field in which individual are responsible for the prevention, investigation, apprehension, or detention of individuals suspected or convicted of offenses against the criminal laws, including an employee engaged in this activity who is transferred to a supervisory or administrative position; or serving as a probation or pretrial services officer.		Public Health Foundation & University of Kentucky
	Other	If discipline is not listed please select other.		Public Health Foundation & University of Kentucky
	Public Health	A discipline of healthcare that studies the population with the goal of improving the health of all individuals.		Public Health Foundation & University of Kentucky
	Public Safety Communication	The group of workers that monitor the location of emergency services personnel from their jurisdiction's emergency services departments. These workers dispatch the appropriate type and number of units in response to calls for assistance.		Public Health Foundation & University of Kentucky
	Public Works	The group of worker that constructs or engineer projects carried out by the state on behalf of the community.		Public Health Foundation & University of Kentucky
	Volunteer/Nonprofit	An individual or groups who gives time, effort and talent to a need or cause without profiting monetarily.		Public Health Foundation & University of Kentucky
	Course ID	A specific set of characters (numbers only) that is specific to a particular MRC		Public Health Foundation & University of Kentucky
MRC Competencies (Medical Reserve Corps)	Demonstrate the MRC member's ability to follow procedures...	Individuals should be able to describe the local MRC's guidelines or procedures for assignment, activation, reporting, and deactivation. Participate in a drill, exercise or public health activity. Embrace the mission of the MRC. Honor a sense of duty. Develop a commitment to personal accountability		Medical Reserve Corps
	Describe the chain of command...	Individuals should be able to understand NIMS & NIMS Compliance. Understand the Role of the MRC in ICS. Understand how ICS is interdisciplinary & organizationally variable. Identify the 5 ICS Management Functions. Understand the Principles of Span of Control. Identify the Roles & Responsibilities of Key ICS Positions. Identify the Key Facilities and Locations Described in ICS. Operate within the structure of the incident command system. Notify the Chain of Command when safety action is necessary. Respect the command structure by relinquishing personal authority to operational authority.		Medical Reserve Corps
	Describe the impact of an event on the mental health...	Individuals should be able to identify the range of anticipated stress reactions experienced by disaster survivors, MRC members, responders, and others in the early aftermath of disaster. Identify when, how, and where to refer disaster survivors, MRC Team members, and others for additional mental health support and care. Identify the basic elements of Psychological First Aid and the key ways to provide emotional care and comfort to disaster survivors, MRC Members, and others in the early aftermath of disaster. Identify the range of disaster. Provide psychological first aid to disaster survivors, MRC team members, and others. Acknowledge that disasters and other public health emergencies are stressful events. Acknowledge that MRC members are in a unique role to provide emotional care and comfort to disaster survivors, MRC team members and others. Embrace the concept that providing emotional care and comfort in the early aftermath of disaster may mitigate short and long-term psychological consequences in disaster survivors, MRC team members and others.		Medical Reserve Corps
	Describe the MRC member's communication role(s)...	Individuals should be able to understand the role of the Public Information Officer (PIO) or other authorized agent. Understand an individual MRC member's role and responsibilities in communicating with response partners, media, general public, and others. Understand legislative requirements related to the sharing of protected information (e.g., HIPAA, personal information, etc.) Perform your roles & responsibilities in the position you are assigned. Communicate effectively with response partners, media, general public and other Respect privacy and confidentiality. Promote consistent and approved messaging. Embrace high ethical standard.		Medical Reserve Corps
	Describe the procedure and steps necessary for the MRC member...	Individuals should be able to prepare a personal and family preparedness plan. Review it with family, neighbors, and friends. Set up occasions to implement the drill and measure its efficacy or need for revision. Utilize recognized methods of protection (e.g., hand washing hygiene, cough etiquette, masks and other personal protective measures). Embrace and promote the value of personal, family, and work life preparedness.		Medical Reserve Corps
	Describe the role of the local MRC unit...	Individuals should be able to understand your community's public health system and the role of the MRC in local public health activities. Understand the public health role of the MRC in emergency response. Understand who has the authority to activate & authorize the local MRC Unit. Perform your roles and responsibilities in your MRC as they integrate within the public health or emergency response system. Respect your role within your Unit's operation.		Medical Reserve Corps
	Identify limits to own skills, knowledge and abilities	Individuals should be able to identify the physical and emotional challenges for various types of duties, assignments and activities. Identify personal and professional liability. Identify gaps in own knowledge-base & training needs. Engage in a self assessment. Communicate limitations when appropriate or necessary. Have realistic expectations. Accept one's limitations. Accept responsibility for personal or professional growth and development.		Medical Reserve Corps
	Document that the MRC member has a personal and family preparedness plan in place	Note: no longer in use, competency is not defined by the Medical Reserve Corps currently		Medical Reserve Corps
Sessions	Active	The status of the session.	True/False	Public Health Foundation & University of Kentucky
	Attend Capacity	The maximum number of participants allowed for each course session		Public Health Foundation & University of Kentucky
	Course ID	The specific set of characters (numbers only) that is specific to a particular course		Public Health Foundation & University of Kentucky
	Description	The statement that represents and describes the course and session of the course		Public Health Foundation & University of Kentucky
	Registration Deadline	The final date allow for registration of the particular course session		Public Health Foundation & University of Kentucky
	Seats Held	The number of participants in the session.		Public Health Foundation & University of Kentucky
	Session ID	The particular set of characters (numbers only) specific to a particular course session		Public Health Foundation & University of Kentucky
	Session Location (first scheduled session)	The place at which the first class session of the course is held.		Public Health Foundation & University of Kentucky
	Session Start Date (first scheduled session)	The particular day, month and year the session will begin.		Public Health Foundation & University of Kentucky
	Show in Learning Calendar	Whether the session has been selected to appear in the Calendar module	True/False	Public Health Foundation & University of Kentucky
	Show in Upcoming Events	Whether the session has been selected to appear in the Upcoming Events module	True/False	Public Health Foundation & University of Kentucky
Sessions-Schedule	Date	The specific day, month and year the particular session is schedule		Public Health Foundation & University of Kentucky
	End Time	The specific day, month and year the particular session is schedule to end		Public Health Foundation & University of Kentucky
	Location	The place of which the course is held.		Public Health Foundation & University of Kentucky
	Session ID	The particular set of characters (numbers only) specific to a particular course session		Public Health Foundation & University of Kentucky
	Start Time	The time in which the session will begin.		Public Health Foundation & University of Kentucky
Users	Active	The status of the User	True/False	Public Health Foundation & University of Kentucky

	Address 1	The primary location to which the USPS is to deliver or return a mail piece. It consists of certain elements such as recipient name, street name and house number, and city, state, and ZIP Code as required by the mail class	USPS
	Address 2	The secondary location to which the USPS is to deliver or return a mail piece. It consists of certain elements such as recipient name, street name and house number, and city, state, and ZIP Code as required by the mail class	USPS
	Bureau	An administrative unit of government	Public Health Foundation & University of Kentucky
	City	Varies depending on states. Usually located within a state and is the local governmental body. The city in which the user holds residence.	Public Health Foundation & University of Kentucky
	Country	The geographic region that is territory of a sovereign states. Country of resident of the user. Ex: United States of America	Public Health Foundation & University of Kentucky
	County	The intermediate tier of unitary state government, between the statewide tier and the immediately local government tier.	Public Health Foundation & University of Kentucky
	Course Provider ID	A specific set of characters (numbers only) that is specific to a particular the course provider.	Public Health Foundation & University of Kentucky
	Date Created	The day, month and year the user account was created.	Public Health Foundation & University of Kentucky
	Department	The department of which the individual is primary apart of determined by their occupation status.	Public Health Foundation & University of Kentucky
	Email	The process of communicating electronically through a computer. The email is a particular address or Id the individual uses for this particular form of communication.	Public Health Foundation & University of Kentucky
	Fax	The process of communicating through a fax machine. Each fax machine has a particular number; the fax number is the particular number of the fax machine of which the individual/user uses for this form of communication.	Public Health Foundation & University of Kentucky
	First Name	The name that precedes the surname/last name.	Public Health Foundation & University of Kentucky
	Last Login	The day, month and year the user last log in into their TRAIN account.	Public Health Foundation & University of Kentucky
	Last Name	The name used to identify the members of a family	Public Health Foundation & University of Kentucky
	Last Update Date	The day, month and year when changes were last made to the users account.	Public Health Foundation & University of Kentucky
	Login Name	The name (character/numbers) of which the user uses to login into TRAIN.	Public Health Foundation & University of Kentucky
	Mobile	The cell phone number of the individual.	Public Health Foundation & University of Kentucky
	Organization	The organization in which the individual is affiliated with.	Public Health Foundation & University of Kentucky
	Pager	The pager number of an individual	Public Health Foundation & University of Kentucky
	Phone 1	The primary telephone number to reach the individual	Public Health Foundation & University of Kentucky
	State	The territory forming the United States. The particular state the user is resident in.	Public Health Foundation & University of Kentucky
	Stay Informed	Whether the user has opted the checkbox in their account that states "I would like to receive notifications about the site updates by email."	True/False
	Title	The professional identification of an individual . Ex: Mr., Dr	Public Health Foundation & University of Kentucky
	User ID	A specific set of characters (numbers only) that is specific to a particular person(user) The Zone Improvement Plan. A five digit code assigned to a geographic location in the United States that are extremely important in the processing and delivery of mail. The use of the code significantly decreases the potential for error and possibility of mail delivery.	Public Health Foundation & University of Kentucky
	Zip		USPS
Users-User Attributes	Category	The name of the type of User Attribute The primary title that is held by an individual within their professional role. For example if an individual is both a student and a research, out of these two options, the title that the individual primary holds.	Unlimited, but must type out exactly as it is in the database. Public Health Foundation & University of Kentucky
	Primary		Unlimited, but must type out exactly as it is in the database.
	User Attribute Name	The name of the subtype under the Course Attribute	Public Health Foundation & University of Kentucky
	User ID	A specific set of characters (numbers only) that is specific to a particular person(user) on TRAIN.	Public Health Foundation & University of Kentucky
	Value	The title that is held within the professional role. For example in the Allied Health Professional role, an individual's title could be physician's assistant.	Public Health Foundation & University of Kentucky
Users-User Demographic Information	Birth Date	The day , month and year of which the person is born	Public Health Foundation & University of Kentucky
	Education Level	The level of schooling a person has complete that may be consider their highest level attained.	Public Health Foundation & University of Kentucky
		Associate degree	
		Completed college (e.g., B.A or B.S.)	
		D.D.S., D.V.M., D.P.M. or equivalent	
		Ed.S.	
		Eighth grade or less	
		High school graduate	
		J.D., M.D., D.O. or equivalent	
		M.D./Ph.D., M.D./J.D. or equivalent dual advanced degrees	
		Master's (e.g., M.A., M.S.)	
		Ph.D, Ed.D, Dr.PH, Sc.D. or equivalent	
		Some college or specialized business or technical training (beyond high school)	
		Some graduate or professional school (requiring work beyond college graduation)	
	Ethnicity	The individual's self classification base on country on origin that should not be interpreted as being scientific or anthropological in nature	Individuals may indentify more than one. Census Bureau
		Not Spanish/Hispanic/Latino	
		Spanish/Hispanic/Latino	
	Primary Language	Language in which an individual is most proficient. May not be first language learned.	Public Health Foundation & University of Kentucky
		Afrikaans	
		Albanian	
		Amharic	
		Arabic	
		Armenian	
		Azerbaijani	
		Belarusian	
		Bengali	
		Bosnian	
		Bulgarian	
		Burmese	
		Cambodian (Khmer)	
		Chinese (Cantonese)	
		Chinese (Mandarin)	
		Creole	

	Croatian
	Czech
	Danish
	Dari
	Dutch
	English
	Estonian
	Farsi
	Finnish
	French
	Georgian
	German
	Greek
	Haitian
	Hebrew
	Hindi
	Hungarian
	Icelandic
	Indonesian
	Italian
	Japanese
	Kazakh
	Korean
	Kyrgyz
	Lao
	Latvian
	Lingala
	Lithuanian
	Malay
	Moldavian
	Mongolian
	Nepali
	Norwegian
	Pashto
	Persian
	Polish
	Portuguese
	Romanian
	Russian
	Serbian
	Sinhala
	Slovak
	Slovenian
	Somali
	Spanish
	Swahili
	Swedish
	Tagalog
	Tajiki
	Tamil
	Thai
	Turkish
	Turkmen
	Ukrainian
	Urdu
	Uzbek
	Vietnamese
	Visayan
Race	Alaska Native
	American Indian
	Asian
	Black or African American
	Multi-racial
	Native Hawaiian/Other Pacific Islander
	White
Secondary Language	Afrikaans
	Albanian
	Amharic
	Arabic
	Armenian
	Azerbaijani
	Belarusian
	Bengali
	Bosnian
	Bulgarian
	Burmese
	Cambodian (Khmer)
	Chinese (Cantonese)

The concept of race as used by the Census Bureau reflects self-identification by people according to the race or races with which they most closely identify. These categories are sociopolitical constructs and should not be interpreted as being scientific or anthropological in nature. Furthermore, the race categories include both racial and national-origin groups.

Individuals may identify more than one.

Census Bureau

Language learned by a person that may not be considered the language that they are most proficient in.

Public Health Foundation & University of Kentucky

Users-User Job Roles

	Chinese (Mandarin)		
	Creole		
	Croatian		
	Czech		
	Danish		
	Dari		
	Dutch		
	English		
	Estonian		
	Farsi		
	Finnish		
	French		
	Georgian		
	German		
	Greek		
	Haitian		
	Hebrew		
	Hindi		
	Hungarian		
	Icelandic		
	Indonesian		
	Italian		
	Japanese		
	Kazakh		
	Korean		
	Kyrgyz		
	Lao		
	Latvian		
	Lingala		
	Lithuanian		
	Malay		
	Moldavian		
	Mongolian		
	Nepali		
	Norwegian		
	Pashto		
	Persian		
	Polish		
	Portuguese		
	Romanian		
	Russian		
	Serbian		
	Sinhala		
	Slovak		
	Slovenian		
	Somali		
	Spanish		
	Swahili		
	Swedish		
	Tagalog		
	Tajiki		
	Tamil		
	Thai		
	Turkish		
	Turkmen		
	Ukrainian		
	Urdu		
	Uzbek		
	Vietnamese		
	Visayan		
Sex		Classification is based on self-identification by gender, either male or female.	Census Bureau
	Female		
	Male		
User ID		A specific set of characters (numbers only) that is specific to a particular person(user)	Public Health Foundation & University of Kentucky
Administrative Support Staff		Individuals who perform a variety of administrative and clerical duties necessary to run an organization efficiently. They serve as information and communication managers for an office; plan and schedule meetings and appointments; organize and maintain paper and electronic files; manage projects; conduct research; and disseminate information by using the telephone, mail services, Web sites, and e-mail. They may also handle travel and guest arrangements.	U.S Department of Labor
Administrator/Director/Manager		Individuals who plan or supervise support staff to ensure that they can work efficiently. After allocating work assignments and issuing deadlines, office and administrative support supervisors and managers oversee the work to ensure that it is proceeding on schedule and meeting established quality standards.	U.S Department of Labor
Allied Health Professional		The term Allied Health (or Health-Related Professions, at some institutions) is used to identify a cluster of health professions, encompassing as many as 200 health careers. Examples include, Nurses, Athletic Trainers, Physical Therapist, Physician Assistants, Speech-language Pathologist.	Public Health Foundation & University of Kentucky
	Dietitian		
	Medical Assistant		
	Medical Imaging Professional		
	Other Allied Health		
	Physician Assistant		
	Rehabilitation Professional		

	Speech/Language or Audiology Professional		
Animal Control Specialist/Veterinarian		Individuals that diagnose and treat diseases dysfunctions of animals. Specifically, they care for the health of pets, livestock, and animals in zoos, racetracks, and laboratories.	U.S Department of Labor
Biostatistician		Individuals that apply their knowledge of statistics, science and mathematics to important questions in healthcare and public health. They work alongside researchers to gather and analyze data that will yield meaningful conclusions about important medical questions, such as the association between a psychotropic drug and weight gain, or the relationship between heart disease and smoking	Public Health Foundation & University of Kentucky
Childcare Provider		Individuals that nurture, teach, and care for children who have not yet entered kindergarten. They also supervise older children before and after school. These workers play an important role in children's development by caring for them when their parents are at work or are away for other reasons or when the parents place their children in care to help them socialize with children their age. In addition to attending to children's health, safety, and nutrition, child care workers organize activities and implement curricula that stimulate children's physical, emotional, intellectual, and social growth. They help children explore individual interests, develop talents and independence, build self-esteem, learn how to get along with others, and prepare for more formal schooling.	U.S Department of Labor
Communicable Disease/Infection Control Staff		Individuals who investigate and diagnoses and tries to control or prevent diseases (especially new and unusual diseases)	Public Health Foundation & University of Kentucky
Computer/Information Systems Specialist		Individuals who play vital role in the implementation and administration of technology within their organizations. Individuals can apply the theories and principles of computer science and mathematical analysis to create, test, and evaluate the software applications and systems that make computers work. They may design and develop new computer systems by choosing and configuring hardware and software, or they may devise ways to apply existing systems' resources to additional tasks. They may also provide technical assistance, support, and advice to individuals and organizations that depend on information technology.	Public Health Foundation & University of Kentucky
Dental Professional		Individuals that diagnose and treat problems with teeth and tissues in the mouth, along with giving advice and administering care to help prevent future problems. They provide instruction on diet, brushing, flossing, the use of fluorides, and other aspects of dental care. They remove tooth decay, fill cavities, examine x rays, place protective plastic sealants on children's teeth, straighten teeth, and repair fractured teeth. They also perform corrective surgery on gums and supporting bones to treat gum diseases.	U.S Department of Labor
	Dental Assistant		
	Dental Hygienist or Technician		
	Dentist		
	Other Dentistry Professional		
Emergency Responder		Individuals that are certified first responder who has completed a course and received certification in providing pre-hospital care for medical emergencies. Examples include EMT and Fire fighters.	Public Health Foundation & University of Kentucky
	Emergency Medical Services Personnel		
	Emergency Preparedness/Management Personnel		
Environmental Health Professional		Individuals trained to provided healthcare services and prevent health conditions that are related to environmental exposures.	Public Health Foundation & University of Kentucky
	Engineer/Engineering Technician		
	Environmental Health Specialist/Sanitarian		
	Food Safety Professional		
	Hazardous Substances Professional		
	Industrial Hygienist		
	Other Environmental Health		
	Radon Specialist		
	Toxicologist		
Epidemiologist/Surveillance Staff		Individuals that investigate and describe the causes and spread of disease, and develop the means for prevention or control. Applied epidemiologists, who usually work for State health agencies, respond to disease outbreaks, determining their causes and helping to contain them. Research epidemiologists study diseases in laboratories and in the field to determine how to prevent future outbreaks.	Public Health Foundation & University of Kentucky
Food Services/Facilities Management		Individuals at the front line of customer service in full-service restaurants, casual dining eateries, and other food service establishments. These workers greet customers, escort them to seats and hand them menus, take food and drink orders, and serve food and beverages. They also answer questions, explain menu items and specials, and keep tables and dining areas clean and set for new diners. Most work as part of a team, helping coworkers to improve workflow and customer service. Food service managers are responsible for the daily operations of restaurants and other establishments that prepare and serve meals and beverages to customers. Besides coordinating activities among various departments, such as kitchen, dining room, and banquet operations, food service managers ensure that customers are satisfied with their dining experience. In addition, they oversee the inventory and ordering of food, equipment, and supplies and arrange for the routine maintenance and upkeep of the restaurant's equipment and facilities. Managers are generally responsible for all administrative and human-resource functions of the business, including recruiting new employees and monitoring employee performance and training.	U.S Department of Labor
Staff/Housekeeper		Individuals keep office buildings, hospitals, stores, apartment houses, hotels, and residences clean, sanitary, and in good condition. Some do only cleaning, while others have a wide range of duties.	U.S Department of Labor
Government Official		Individuals who holds an office (function or mandate, regardless whether it carries an actual working space with it) in an organization or government and participates in the exercise of authority (either his own or that of his superior and/or employer, public or legally private).	Public Health Foundation & University of Kentucky
	Board of Health Member		
	Other Elected/Appointed Official (except Public Health)		
Health Educator		Individuals that work to encourage healthy lifestyles and wellness through educating individuals and communities about behaviors that can prevent diseases, injuries, and other health problems.	Public Health Foundation & University of Kentucky
Laboratory Professional/Technician		Individual who work in a diverse fields. Primary responsibilities consist of preparing and processing specimens. He operates, analyzes and performs manual tests. He examines and analyzes body fluids, cells and tissues, looking for organisms such as parasites and bacteria.	Public Health Foundation & University of Kentucky
Law Enforcement		Individuals who's goal is protect lives and property. Duties depend on the size and type of their organizations. Examples include local police officer, state officer and FBI agents.	Public Health Foundation & University of Kentucky
Legal Professional		Individuals qualified to practice law in a particular jurisdiction. Also includes supporting staff.	Public Health Foundation & University of Kentucky
Librarian/Information Specialist		Individuals that help people find information and use it effectively for personal and professional purposes. They must have knowledge of a wide variety of scholarly and public information sources and must follow trends related to publishing, computers, and the media to oversee the selection and organization of library materials. Librarians manage staff and develop and direct information programs and systems for the public and ensure that information is organized in a manner that meets users' needs.	U.S Department of Labor

Licensure/Inspection/Regulatory Specialist		Different industries are regulated by local, state and federal laws. This individual maintain an in-depth knowledge of these guidelines, implement and enforce them, while providing education and guidance to both organization and employees.	Public Health Foundation & University of Kentucky Public Health Foundation & University of Kentucky
Medical Examiner/Coroner		The title given to a person with a particular set of skills The public official charged with investigating all sudden, suspicious, unexplained, or unnatural deaths within the area of his or her appointed jurisdiction.	Public Health Foundation & University of Kentucky
Mental and Behavioral Health Professional		Individual who by education and experience is professionally qualified to provide counseling interventions designed to facilitate individual achievement of human development goals and remediate mental, emotional, or behavioral disorders, and associated distresses which interfere with mental health and development.	Public Health Foundation & University of Kentucky
	Marriage and Family Therapist		
	Mental Health Counselor		
	Other Mental or Behavioral Health		
	Psychologist		
	Social Worker		
	Substance Abuse Counselor		
Professional		Individuals who have attain a particular degree to work in a particular field.	Public Health Foundation & University of Kentucky
Non-Physician Clinician		Individuals other than physician who provide medical care. They include, but are not limited to, nurse practitioners (NPs), physician assistants (PAs), anesthesiologist assistants (AAs), certified registered nurse anesthetists (CRNAs), optometrists, pharmacists, podiatrists, psychologists, chiropractors, homeopaths, physical therapists, acupuncturists and naturopaths.	Public Health Foundation & University of Kentucky
	Chiropractor		
	Midwife		
	Optician		
	Podiatrists		
	Other Clinician (specify)		
Nurse		Individuals regardless of specialty or work setting, treat patients, educate patients and the public about various medical conditions, and provide advice and emotional support to patients' family members. RNs record patients' medical histories and symptoms, help perform diagnostic tests and analyze results, operate medical machinery, administer treatment and medications, and help with patient follow-up and rehabilitation.	U.S Department of Labor
	Advance Practice Nurse (APRN)		
	Licensed Practical Nurse (LPN)/Licensed Vocational Nurse (LVN)		
	Registered Nurse (RN or RN, C)		
Occupational Health and Safety Personnel		Individuals who help prevent harm to workers, property, the environment, and the general public. For example, they may design safe work spaces, inspect machines, or test air quality. In addition to making workers safer, specialists aim to increase worker productivity by reducing absenteeism and equipment downtime—and to save money by lowering insurance premiums and workers' compensation payments, and preventing government fines.	
Other		The body of persons employed by or active in an organization, business, or service.	Public Health Foundation & University of Kentucky Public Health Foundation & University of Kentucky
Outreach/Field Worker		If job title is not list. Please choice other. Individuals who work in the community with the goal of improving the health status of the community	Public Health Foundation & University of Kentucky
Pharmacy Professional		Individuals who distribute prescription drugs to individuals. They also advise their patients, physicians, and other health practitioners on the selection, dosages, interactions, and side effects of medications, as well as monitor the health and progress of those patients to ensure that they are using their medications safely and effectively. Compounding—the actual mixing of ingredients to form medications—is a small part of a pharmacist's practice, because most medicines are produced by pharmaceutical companies in standard dosages and drug delivery forms. Most pharmacists work in a community setting, such as a retail drugstore, or in a healthcare facility, such as a hospital. Pharmacy technicians and aides help licensed pharmacists prepare prescription medications, provide customer service, and perform administrative duties within a pharmacy setting. Pharmacy technicians generally are responsible for receiving prescription requests, counting tablets, and labeling bottles, while pharmacy aides perform administrative functions such as answering phones, stocking shelves, and operating cash registers. In organizations that do not have aides, however, pharmacy technicians may be responsible for these clerical duties.	U.S Department of Labor
	Pharmacist		
	Pharmacy Technician/Aide		
Physician		Individuals who diagnose illnesses and prescribe and administer treatment for people suffering from injury or disease. Physicians examine patients, obtain medical histories, and order, perform, and interpret diagnostic tests. They counsel patients on diet, hygiene, and preventive healthcare.	U.S Department of Labor
	Allergy/Immunology		
	Anesthesiology		
	Colon and Rectal Surgery		
	Dermatology		
	Emergency Medicine		
	Family Practice		
	Internal Medicine		
	Medical Genetics		
	Neurological Surgery		
	Neurology		
	Nuclear Medicine		
	Obstetrics and Gynecology		
	Ophthalmology		
	Orthopedic Surgery		
	Otolaryngology		
	Pathology-Anatomic and Clinical		
	Pediatrics		
	Physical Medicine and Rehabilitation		
	Plastic Surgery		
	Preventive Medicine		
	Psychiatry		
	Radiation Oncology		
	Radiology-Diagnostic		
	Surgery-General		
	Thoracic Surgery		
	Urology		

	Other Physician (specify)		
	Policy Planner	Individuals who reviews a company's existing policies and provides recommendations for improvement. He also analyzes strategic operational reports and provides management with corrective measures in dysfunctional processes.	Public Health Foundation & University of Kentucky
	Program Specialist	Individuals who work under direction, to perform specialized work in providing paraprofessional activities in support of a program. Duties might include: providing advocacy; assessing client needs, preparing a service plan and following up with clients; training and serving as a lead to lower level staff; serving as a liaison; and, providing a local interpretation of programs	Public Health Foundation & University of Kentucky
	Public Health Professional	Individuals who work in the field of public health. These individuals concentrate on improving health on a population level. The work in many fields consisting of medicine, dentistry, nursing, optometry, nutrition, social work, environmental sciences, health education, health services administration, and the behavioral sciences.	Public Health Foundation & University of Kentucky
	Public Relations/Media Specialist	Individuals who serve as advocates for clients seeking to build and maintain positive relationships with the public. Their clients include businesses, nonprofit associations, universities, hospitals, and other organizations, and build and maintain positive relationships with the public. As managers recognize the link between good public relations and the success of their organizations, they increasingly rely on public relations specialists for advice on the strategy and policy of their communications.	U.S Department of Labor
	Researcher/Analyst	Individuals who can find employment in the military, and the science, health, transportation, engineering, software development and market analysis industries. These analysts are experts in a field and provide insight into solving problems and improving operations	Public Health Foundation & University of Kentucky
	Student	Individuals who are enrolled in class for the purpose of gaining knowledge	Public Health Foundation & University of Kentucky
	Teacher/Faculty	Individuals with a set of skills that facilitates the learning of children and adults.	U.S Department of Labor
	User ID	A specific set of characters (numbers only) that is specific to a particular person(user)	Public Health Foundation & University of Kentucky
	Volunteer	Individual who gives time, effort and talent to a need or cause without profiting monetarily.	Public Health Foundation & University of Kentucky
Users-User ODP Discipline	Emergency Management Agency	An agency with the goal to support citizens and first responders to ensure that as a nation we work together to build, sustain, and improve our capability to prepare for, protect against, respond to, recover from, and mitigate all hazards. The primary agency is FEMA which is part of the United States Department of Homeland Security. FEMA works in conjunction with other emergency agencies to provide relief for all citizen. A majority of these agency are located at the state level.	FEMA
	Emergency Medical Services	A type of emergency service dedicated to providing out-of-hospital acute medical care and/or transport to definitive care, to patients with illnesses and injuries which the patient, or the medical practitioner, believes constitutes a medical emergency. Examples include local Emt and private ambulance service.	Public Health Foundation & University of Kentucky
	Fire Service	A Public or private organization that provided fire protection for a certain jurisdiction, which typically is a municipality, county or fire protection district. Examples include the city or country fire department	Public Health Foundation & University of Kentucky
	Governmental Administrative	Individuals who work to management of the affairs of government by completing administrative task.	Public Health Foundation & University of Kentucky
	Hazardous Materials	A set of chemical substances (solid, gas, or liquid) that are toxic to humans; unprotected exposure to these chemicals may result in severe illness or death; they may be poisonous, flammable, explosive, carcinogenic, or environmentally pollutant; HAZMAT is the part of emergency services that handles these field situations	Public Health Foundation & University of Kentucky
	Health Care	The prevention, treatment, and management of illness and the preservation of mental and physical well-being through the services offered by the medical and allied health professions.	Public Health Foundation & University of Kentucky
	Law Enforcement	The field in which individual are responsible for the prevention, investigation, apprehension, or detention of individuals suspected or convicted of offenses against the criminal laws, including an employee engaged in this activity who is transferred to a supervisory or administrative position; or serving as a probation or pretrial services officer.	Public Health Foundation & University of Kentucky
	Other	If discipline is not listed please select other.	Public Health Foundation & University of Kentucky
	Public Health	A discipline of healthcare that studies the population with the goal of improving the health of all individuals.	Public Health Foundation & University of Kentucky
	Public Safety Communication	The group of workers that monitor the location of emergency services personnel from their jurisdiction's emergency services departments. These workers dispatch the appropriate type and number of units in response to calls for assistance.	Public Health Foundation & University of Kentucky
	Public Works	The group of worker that constructs or engineer projects carried out by the state on behalf of the community.	Public Health Foundation & University of Kentucky
	User ID	A specific set of characters (numbers only) that is specific to a particular person(user)	Public Health Foundation & University of Kentucky
	Volunteer/Nonprofit	Individuals/groups who gives time, effort and talent to a need or cause without profiting monetarily.	Public Health Foundation & University of Kentucky
Users-User Work Settings	Academic/Educational Institution	A School, college, university or vocational or technical training facility.	Public Health Foundation & University of Kentucky
		K-12	
		Pre - K/Childcare	
		University/Higher Education	
	Healthcare Services	A set of services provided to individual in regards to healthcare	Public Health Foundation & University of Kentucky
		Behavioral/Mental Health Facility	
		Diagnostic Imaging Center	
		Doctor's Office or Clinic	
		Federally Qualified Health Center (FQHC)	
		Home Care	
		Hospital	
		Hospice	
		Laboratory	
		Nursing or Professional Care Facility	
		Pre-Hospital	
		Rural Health Clinic	
		School Health Clinic	
		Other	



		The Indian Health Service (IHS), an agency within the Department of Health and Human Services, is responsible for providing federal health services to American Indians and Alaska Natives. The provision of health services to members of federally-recognized tribes grew out of the special government-to-government relationship between the federal government and Indian tribes. This relationship, established in 1787, is based on Article I, Section 8 of the Constitution, and has been given form and substance by numerous treaties, laws, Supreme Court decisions, and Executive Orders. The IHS is the principal federal health care provider and health advocate for Indian people, and its goal is to raise their health status to the highest possible level. The IHS provides a comprehensive health service delivery system for approximately 1.9 million American Indians and Alaska Natives who belong to 564 federally recognized tribes in 35 states.	Indian Health Service
Indian Health Services			Public Health Foundation & University of Kentucky
Military		A country's armed forces. Goal is to protect the citizens of the country.	Public Health Foundation & University of Kentucky
Non-profit Organization (except Healthcare)		An organization that does not distribute its surplus funds to owners or shareholders, but instead uses them to help pursue its goals.	Public Health Foundation & University of Kentucky
Official Public Health Agencies		An agency that work to improve the health of the population. Examples include the World Health Organization and the local health department.	Public Health Foundation & University of Kentucky
	Federal		
	Local		
	Regional / Area		
	State / Territory		
Other Government Agencies (except Military)		An administrative unit of the government that does not include any military. Examples are the Census Bureau and CDC	Public Health Foundation & University of Kentucky
Private Industry (except Healthcare)		Individuals that work in organization/companies that is not related to healthcare. An example is a institution settings such as a university	Public Health Foundation & University of Kentucky
Tribal Health Sites		Industry that provide culturally appropriate information, education, training, research and services to American Indian and Alaska Natives and advocate for the needs of Indian people.	Indian Health Service
User ID		A specific set of characters (numbers only) that is specific to a particular person(user)	Public Health Foundation & University of Kentucky
Developmental Disabilities		The Ohio Department of Developmental Disabilities provides professional development continuing education credits for professionals working within the Ohio DD community. The types of approval granted by DODD include: Adult Services/Day Habilitation Early Intervention Investigative Agent Service and Support Administration Support/Assistant Support (Business) Support/Assistant Support (Program) County Board Members HMG trainings are being submitted for approval for the following categories: Early Intervention Service and Support Administration Support/Assistant Support (Program) County Board Members	Ohio Department of Developmental Disabilities